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w www.coca-coladome.co.za  
a Cnr Olievenhout Ave & Northumberland Rd North Riding  
p PO Box 540 North Riding 2162 Johannesburg South Africa

## FIRE RETARDATION ORDER FORM

<b>DOCUMENT No:</b>	<b>1</b>	<b>DOCUMENT OWNER:</b>	<b>Events Manager</b>
<b>Copied to:</b>	<b>See below</b>	<b>APPROVER:</b>	<b>General Manager</b>
<b>IMPLEMENTATION DATE:</b>	<b>May 2007</b>	<b>DATE APPROVED:</b>	<b>May 2007</b>

This letter serves to confirm that the signatory below

1. has read and understood the Flammable Materials Guideline
2. has read and understood the Fire Retardation Procedure (*where applicable*)
3. has requested Fire Retardation for their stand
4. has agreed to the price quoted and indicated below
5. has indicated the type of material to be treated
6. has indicated the number of square meters to be treated
7. confirms date for service
8. agrees to settle the account on a strictly Cash on Delivery method

Furthermore, the signatory confirms that as noted in the Fire Retardation Procedure

- » flammable materials can only be treated bare; hence no items must be attached such as art work, displays, etc. If so, we will require the items to be removed
- » the chemical used to fire-retard flammable materials may leave a stain on certain materials. Most of these can be dry cleaned. Neither the Coca-Cola dome nor the Wedding Expo Organiser will be held liable for stains

Once the material has been treated, the Venue's Safety Division will issue the Fire Retardation Certificate which confirms that the material has been fire treated with Micon Fire Retardant in accordance with CSIR and SABS specifications.

The original Certificate will be delivered to the exhibitor with a copy kept by the Expo Organiser's Safety & Risk Consultant and the venue.



The Coca-Cola dome is managed by  
Thebe Venue Management (Pty) Ltd. Reg. No. 1997/011645/07  
Directors: Monwabisi Fandeso, Brett Hendricks, Carol Weaving (Managing) \* British





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**FIRE RETARDATION ORDER FORM**

The signatory below confirms

1. he / she has read and agreed to the conditions on page 1
2. he/she is a duly authorised representative of the company to request such service and should it be found otherwise will be responsible for the cost in his / her personal capacity.

<b>Event Name &amp; Dates</b>	<u>Wedding Expo</u> 10 <sup>th</sup> – 11 <sup>th</sup> of September
<b>Stand Number</b>	
<b>Stand / Company Name</b>	
<b>Type of material</b>	
<b>Rate per sqm inc VAT</b>	R 45.00 inc Vat
<b>Total sqm's treated</b>	sqm
<b>Contact Person</b>	
<b>Contact number</b>	
<b>Date confirmed</b>	
<b>Signature (duly authorised)</b>	

Please note the Dome **will not** provide the Fire Retardation Service without this signed form and proof of payment being faxed through to **Nonhlanhla Nxusani at the Coca-Cola Dome on Fax Number (011) 794 5808 or**

**Call: (011) 794 5800**

Should the Fire Retardation service be ordered onsite, the Dome will request COD in order to carry out the service. Once the Fire Retardation Service is done, a certificate will be brought to your stand confirming that the service was done and the above fabric was treated

**Bank Account Details for the Coca-Cola dome:**  
 Bank: First National Bank Wierda Valley Sandton  
 Account Number: 6215 899 7191  
 Branch Code: 26-09-50  
 Name of Account: Thebe Venue Management (Pty) Ltd



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